

Complete Meeting Package

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We offer a Complete Meeting Package that is designed to take the guesswork out of meeting planning and allow you to focus on the more important aspects (meeting content, speakers and attendee logistics) of your program. Break service is served in a central location and lunch is served in the Vineyard Room/Patio for all guests to enjoy. Lunch selections are served buffet style and change daily. Tables can be reserved together for your group. The Complete Meeting Package is also available in Town and Gown. A minimum of 100 guests is required in Town and Gown for this package.

BREAKFAST

Served: 7:00AM – 9:00AM

Freshly Baked Muffins, Breakfast Danish Pastries and Croissants

Bagels with Cream Cheese

Sliced Fresh Fruit

Assorted Individual Yogurts

Freshly Squeezed Orange Juice

Assorted Cold Cereal & Hot Oatmeal

Milk: 2%, Fat Free, Half & Half

Condiments: Cream Cheese, Butter, Flavored Jams

LUNCH BUFFET

Rotating Menu

(If desired, a private lunch room can be reserved with a separate plated lunch.

Additional fees will apply.)

USCHospitality

A Taxable 20% Service Charge and 9% Sales Tax will be added to all Food and Beverage Purchases and Audio Visual Rentals. Prices are subject to change without notice. Oct. 2014

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AFTERNOON BREAK

Served: 1:00PM – 3:00PM

Rotating Break Baked Goods

CONTINUOUS BEVERAGE SERVICE

From 7:00AM – 5:00PM for attendees in the Break Area

Freshly Brewed Coffee Bean & Tea Leaf

(Decaffeinated Coffee and Hot Tea also available)

Iced Coffee with Flavored Creams (Offered in the afternoon)

MEETING ROOM

Appropriately Sized Meeting Room, all Pillar-Free

Fluorescent, Incandescent and Natural Lighting

High Grade Ergonomic Chairs and Tables

Non Reflective Hard Writing Surfaces

(Breakout Rooms can be arranged at an Additional Fee)

TECHNOLOGY SERVICES

One Wired Microphone

LCD Projector and Screen

Flipchart with Markers

Wireless Internet Access in Meeting Rooms and Public Space

(Teleconferencing Services and Video Taping Available at an Additional Fee)

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\$59.00 per person – USC funded events

\$68.00 per person – Non USC events

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