

Student Employment Application

Select Interests

☐ Administration

- ✓ Clerk
- ✓ Office Assistant
- ✓ Payroll Assistant

☐ Bookstore

- ✓ Customer Service Associate
- ✓ Data Entry
- ✓ Sales Associate
- ✓ Logistics

☐ Hospitality

- ✓ Office Assistant
- ✓ Cashier
- ✓ Culinary/Food Production
- ✓ Server
- ✓ Steward

☐ Housing

- ✓ Computer Technician
- ✓ Customer Service Representative
- ✓ Data Entry
- ✓ Office Assistant

☐ Radisson

- ✓ Customer Service Associate
- ✓ Office Assistant
- ✓ Server

☐ Transportation

- ✓ Campus Cruiser
- ✓ Customer Service Representative
- ✓ Office Assistant

General Information

USC ID# _____

Today's Date _____

First Name _____

Last Name _____

MI _____

Cell Phone _____

Email _____

Do you have work-study? (Answering "no" does not disqualify you from consideration) ☐ Yes ☐ No

Fall Availability

Example	8am – 12pm / 4pm – 10pm
Sunday	
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	

Skills / Previous Experience

- ☐ Accounting
- ☐ Bookkeeping
- ☐ Cashier
- ☐ Graphic Design
- ☐ Inventory
- ☐ Office Assistant
- ☐ Payroll

☐ Computer

- Software: _____
- Hardware: _____

- ☐ Hotel
- ☐ Retail / Sales
- ☐ Restaurant

Student Authorization

I hereby certify that the entries on this form and the statements made by me are true and correct without any mental reservation whatsoever. I also authorize my former employers and other individuals to give any information concerning me, whether or not it is on their records and I hereby release them and their companies from any liability whatsoever. I understand that I will be subject to dismissal if anything in this application is found to be untrue.

An Equal Opportunity Employer

APPLICANT SIGNATURE _____

Employment History

Please only complete the following if not attaching a resume.

Most Recent Employment

Hire date:	End date:	Pay rate/Hr: \$
Employer:	Position:	
Employer's Address:		
Duties:		
Supervisor's name:	Contact number:	
Reason for Leaving:		

2nd Most Recent Employment

Hire date:	End date:	Pay rate/Hr: \$
Employer:	Position:	
Employer's Address:		
Duties:		
Supervisor's name:	Contact number:	
Reason for Leaving:		

3rd Most Recent Employment

Hire date:	End date:	Pay rate/Hr: \$
Employer:	Position:	
Employer's Address:		
Duties:		
Supervisor's name:	Contact number:	
Reason for Leaving:		